

**CIRCULAR TO COMPANIES REQUESTING PERMISSION TO DISPOSE  
CONSTRUCTION AND DEMOLITION WASTE IN AL BAYADA DISPOSAL  
SITE**

**19 September 2012**

Dubai Municipality Waste Management Department in its effort to provide a Sustainable Waste Management Solution is implementing a new system to regulate and streamline the operations of Al Bayada Disposal Site. It is expected that after the implementation of this program the site operation will be safer and more efficient.

In this regard and in reference to Local Order 11 of 2003 and Local Order 7 of 2002, Bayadah Disposal Site will be restricted to **CONSTRUCTION AND DEMOLITION WASTE disposal ONLY**.

Starting 1 January 2013 only vehicles with DM-WMD stickers will be allowed to enter disposal site. Vehicles allowed with access is **authorized to dispose the following waste ONLY**.

Table 1. List of Waste Approved for Disposal in Al Bayada.

S.No	Type of Waste
1.	Concrete
2.	Gravel, aggregate and stone
3.	Masonry and rubble
4.	Construction Formworks
5.	Soil or sand
6.	Asphalt
7.	Gypsum

**Disposal of waste other than what is enumerated in Table 1 is strictly prohibited.**

The Companies engaged on the list of activities below can be allowed to apply for waste disposal permit in Al Bayada disposal site.

Table 2. Trade Activity Details for Companies Allowed for permit application

S.No	Activity Name	Activity No.
1.	Wrecking and Demolition Works	4510-01
2.	Land Digging, Filling, and Leveling Works	4510-03
3.	Sand Compacting and Controlling Works	4510-04
4.	Piling and Foundation Contracting	4510-05
5.	Coastal Reclamation Contracting	4510-06

S.No	Activity Name	Activity No.
6.	Canal Dredging Contracting	4510-07
7.	Civil Exploding Works	4510-08
8.	Service Lines Coring and Ditching Contracting	4510-09
9.	Contracting of Civil Engineering Works	4520-00
10.	Building Contracting	4520-01
11.	Pre-Fabricated Concrete Houses Contracting	4520-06
12.	Pre-Fabricated Wooden Houses Contracting	4520-07
13.	Steel Construction Contracting	4520-08
14.	Road Contracting	4520-09
15.	Sewage and Drainage Contracting	4520-10
16.	Water Pipelines and Station Contracting	4520-11
17.	Tunnels Contracting	4520-12
18.	Bridges and Dams Contracting	4520-13
19.	Oil and Natural Gas Contracting	4520-14
20.	Electric Power Line Contracting	4520-15
21.	Wireless Communications Tower Contracting	4520-16
22.	Communications Lines Contracting	4520-17
23.	Ports and Marine Construction Contracting	4520-18
24.	Desalination Plants Contracting	4520-19
25.	Electric Power Station Contracting	4520-20
26.	Building Contracting (G,M + 12 F)	4520-23
27.	Railways Contracting	4520-25
28.	District Cooling Contracting	4520-26
29.	Concrete Works	4540-01
30.	Floor and Wall Tiling Works	4540-03
31.	Building Maintenance	4540-07
32.	Interior Decoration	4540-09
33.	Landscaping Works	4540-13
34.	Road Marking Contracting	4540-14
35.	Historical Sites Restoration	4540-17
36.	Cladding Works	4540-19

Please be advised that failure to comply with this Circular will result to various legal and administrative sanctions such imposition of fines, suspension of activities and prohibition of vehicles in all Disposal Sites of Dubai Municipality.

All applicants for Waste Disposal Permit is advised to proceed to Dubai Municipality Al Twar Office ( Waste Management Costumer Service Counter) to obtain a copy of the Application Form.

For further information please contact Waste Management Department Costumer Service at 04-2315224 and 04-2315301. You may send also an email to [hamazmi@dm.gov.ae](mailto:hamazmi@dm.gov.ae)

## Schedule of Fines

<b>S.No</b>	<b>Violation</b>	<b>Fine</b>
1.	Transportation of waste from other emirate of the UAE to be disposed in the Emirate of Dubai	Fine (5,000) - (50,000) dirham
2.	Transportation of general waste out of the Emirate of Dubai without obtaining required permissions from the concern department/s.	Fine (1,000) - (5,000) AED
3.	Access to waste disposal sites without obtaining permission from the concern department/s	Fine (500) dirham per vehicle
4.	Removing of general waste from disposal sites without permission from the concern department/s	Fine (1,000) AED per vehicle
5.	Disposal of unauthorized Waste in Restricted Disposal Sites	Fine (500) dirham per vehicle

**Dubai Municipality**  
**Waste Management Department**

**APPLICATION FOR WASTE DISPOSAL**

**TSU Form 5A**

<input type="checkbox"/> نفايات عامة MSW	<input type="checkbox"/> نفايات إنشائية D & C	Type of Waste	نوع النفايات	
	Date التاريخ	Application No	رقم الطلب	
	Trade License No	Name Company	اسم المنشأة	
	Mobile Number	Tel No	رقم الهاتف	
	P.O. Box	Name	الاسم	
	E-mail Address	Designation	الوظيفة	
		Trade Activity Name and No	* مسمى ورقم النشاط	
		Address	موقع المنشأة	
<b>Attachment Required الملحقات المطلوبة</b>				
Copy Of Trade License				صورة من الرخصة التجارية
Vehicle Registration Copay				صورة ملكية المركبة
facilities Type of Waste Collected and Processing / End Use				أنواع النفايات المجمعة ومنشآت ومرافق معالجتها والتخلص منها
Initial Approval Copy of				* صورة من الموافقة المبدئية دائرة التنمية الاقتصادية
DED Transaction paper Copy Of				** صورة من التصريح السابق من دائرة التنمية الاقتصادية
Facility Information				معلومات المنشأة
Photograph of Vehicle				صورة فوتوغرافية للمركبات
			New	* طلب جديد
			Renewal	** طلب تجديد
<b>Approval of Head of Technical Support and Studies Section</b>				
Recommendation				التوصية
Approved	<input type="checkbox"/> معتمد	Not Approved	<input type="checkbox"/> غير معتمد	

**I. Vehicle Details**

No	Vehicle Type	Registration No.	Make	Model (Year)	Payload	Capacity

Continue on a separate sheet if necessary

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date of filing application: \_\_\_\_\_

**Company Stamp**

**Waste Management Department**

## WASTE COLLECTION REPORT

### TSU Form 5B

Month \_\_\_\_\_ Year \_\_\_\_\_

Ref. No. \_\_\_\_\_

#### I. Company Details

Name of Company			
Office Address			
Telephone Number	Fax No.	P.O. Box:	
E-mail Address			
Contact Person			
Designation			
Telephone Number	Fax No.	P.O. Box:	
Mobile Number	E-mail Address		

#### II. Daily Weight Collection Details

Date	Weight	Date	Weight	Date	Weight
1		12		23	
2		13		24	
3		14		25	
4		15		26	
5		16		27	
6		17		28	
7		18		29	
8		19		30	
9		20		31	
10		21		Monthly Total	
11		22			

I declare that the information given in this report is true and accurate, and that no information required to be included in the said report has been omitted.

I authorize the WMD to verify any information that is the subject of this report, and inspect if necessary, at reasonable hours, equipment, vehicle, premises or other applicable property, to determine the accuracy of any information provided herein.

I understand that any misrepresentations, false information and practices in violation of Local Order No. 11/2003, may result legal and administrative sanctions.

Signed : \_\_\_\_\_  
Date : \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation : \_\_\_\_\_

Company Stamp

Received by: \_\_\_\_\_

## **APPLICATION PROCEDURES**

Applications for a disposal permit may be obtained from –

Waste Management Department Customer Service

Al Twar Center, Al Twar, Dubai UAE

Tel: 04-2315224 and 04-2315301

Applicants may request, by appointment, a meeting with Department Staff, to clarify various aspects of the application.

Completed Application and attachments / information shall be submitted in a file / document wallet. Information must be organized / filed as per the sequence specified in “Application for Waste Disposal Form”.

### **I. SCREENING OF APPLICATION**

#### ***Preliminary Screening***

Applicants shall submit two completed sets of application forms and required attachments / materials. One (1) set will be retained at the section and the other set returned to the applicant. This set will be stamped and initialed by the respective Department staff to acknowledge that the material has been received. The processing time will also be indicated.

Submitted application forms together with the corresponding requirements will be screened for the completeness and correctness of the information provided within a period of three (3) working days.

A pre-formatted screening checklist will be used to record the results of the screening process. Incomplete application will be returned to the applicant together with the screening checklist indicating the deficiencies in the application. Only complete applications will be accepted for processing.

### ***Receipt of Application***

Completed applications will be officially received by the section. The application will be stamped and signed by the receiving staff with processing time indicated.

## **II. PROCESSING TIME**

The Department will make a decision regarding the application within five (5) working days upon receipt of complete application, unless the applicant is notified through writing before the expiration of the allotted time that the processing is extended. Such may apply in application requiring special consideration or submission of additional information.

### ***Additional Information***

The Dept. may require the applicant to furnish in writing, additional information needed to make a decision regarding the application. In addition, supporting documents in order to verify information in the application maybe requested.

The Department may also specify that the applicant provide a written commitment to ensure compliance with specified requirements. Processing of application will only resume once the required additional information, supporting documents or written commitment is submitted as applicable.

The additional information required must be submitted within two (2) working days of the receipt of the official letter from the Section requesting the same to reactivate application processing. Otherwise, the applicant's file with WMD will be closed.

### **III. DECISION**

#### ***Granted***

The section will issue to the applicant a “Permit” specifying conditions, if any, to be complied with in the conduction of activities / operations.

A designated staff of the Department will release the Permit and sticker for the vehicles on the date and time set upon in the notice. The staff shall brief the authorized representative of the establishment / company at the Section office regarding the contents of the permit and the responsibility of the company in relation to the permit. It is a mandatory requirement for the company representative to attend such a briefing.

#### ***Denied***

The Department will give notice to the applicant of its decision to deny a permit application. The notice will also inform the applicant of the basis for denial.

### **IV. CANCELLATION & SUSPENSION OF PERMITS**

#### ***Cancellation of Permit***

The Department reserves the right to cancel or revoke a permit on the following grounds:

- If after a period 12 months after the issue of permit, it is found out that the establishment / company has no tangible assets required for the permit applied for.
- If the activity of the establishment / company has deviated from the activity specified in the Trade License.
- If the company has been imposed three (3) fines for violating the disposal site Operations

### *Suspension of Permit*

The Department reserves the right to for the permit to be suspended on the following grounds:

- The permit holder is found to be in repeated breach of the Circular conditions and is in contravention or in direct violation of the provisions of the permit issued by the Section.
- The activities of the company constitute a threat to public health, safety and welfare and are likely to cause environmental pollution.
- If the company has been imposed two (2) fines for violating the disposal site Operations

## **V. REQUEST FOR VEHICLE INCLUSION**

In the cases wherein the transporter intends to have additional collection vehicles, a formal letter / request to the section for inclusion / amendment of the permit. The letter should contain the specific information about the provision in the permit that the companies want to be amended. Necessary supporting documents that will assist the section in the processing of the amendment should be included in the letter.

The Department will give notice in writing of the decision to grant or deny the request for amendment to the applicant, or to any person who made a submission in relation to the application within the time specified by the section.

## **VI. REPORTING**

The Permit Holder will furnish the Department a Monthly Collection Report with respect to activities carried out in the preceding month.

A report outline / format will be provided by the Section to Service Providers.

### **Disclaimer**

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